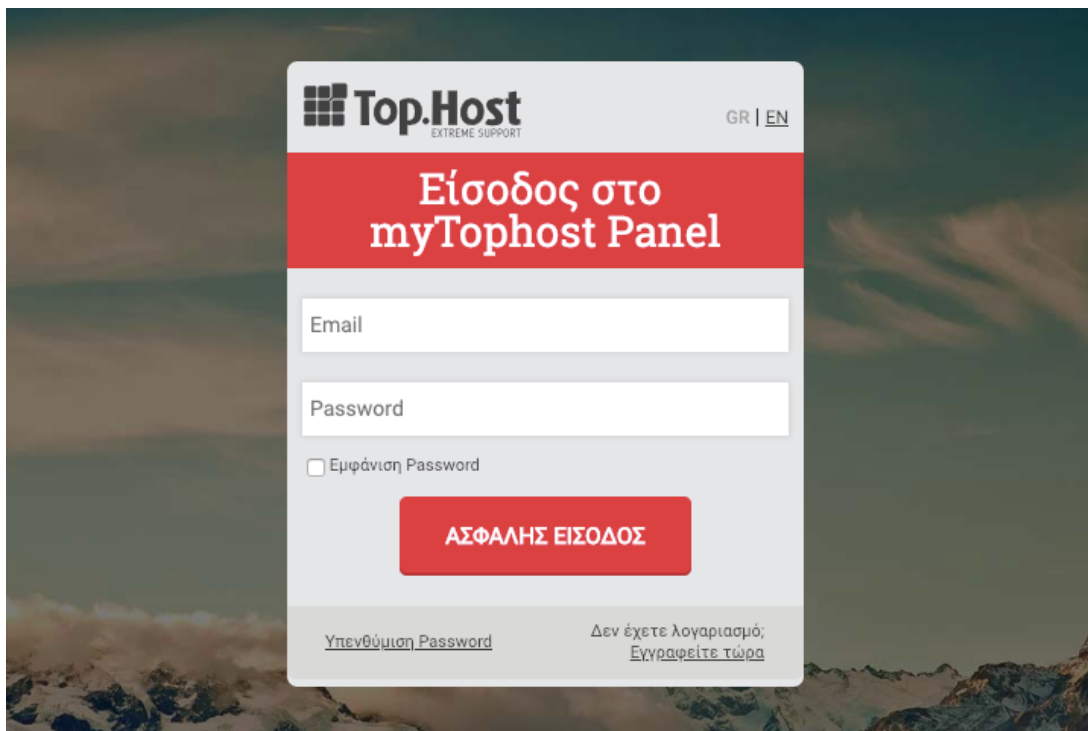


How can I create an email account through Plesk Onyx?

- 2021-08-02 - Email

In order to create an email account through Plesk, take the following steps:

1. Log into [myTophost Panel](#) and then click on **Plesk Login** in order to connect to the Plesk of the plan that you are interested in.



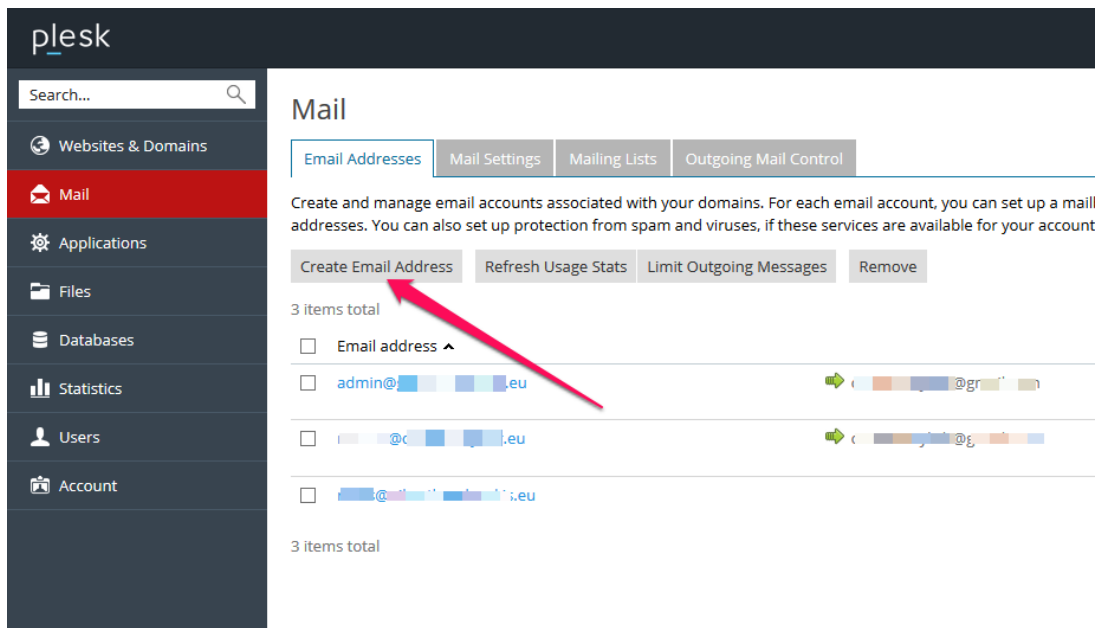
[🏠](#) > [Οι υπηρεσίες μου](#)

Πακέτα Υπηρεσιών

[ΑΓΟΡΑ ΝΕΟΥ ΠΑΚΕΤΟΥ](#)

Pack Id	Πακέτο	Υπηρεσίες	Κατάσταση	Ημ/α λήξης	Plesk Login		Διαχείριση
204621	Linux Star fre...ce.gr	🔄	Ενεργό	18/07/2019	Plesk Login	Ανανέωση	Διαχείριση

2. In the **Email** tab, click on **Create Email Address**.



3. On the next tab (Create Email Address), enter the following:

- your email account (e.g. info). If you have more than one active site, select the site that you wish to create an email account for, from the drop down menu (1).
- a password for your email account (it must contain symbols, letters and numbers) (2).

Confirm your password by entering it a second time (3) and then click on **OK** (4).

Mail > Email Addresses

Create Email Address

General Forwarding Email Aliases Auto-Reply Spam Filter

If this email account is associated with an auxiliary user (Access to the Customer Panel is enabled), the changes you make on this page affect this user. If not, the changes affect the new values as well.

Email address * **1** info @ [domain]

Access to the Customer Panel (username: info@[domain])

Password **2** [password] **Strong** (?)

This password will be used for accessing the mailbox and for logging in to Plesk if the address is associated with an auxiliary user.

Confirm password **3** [password]

Mailbox

Default size (200 MB)

Another size [input] MB

The mailbox size cannot exceed the default size.

Default

Custom value for the mailbox

[input] messages Unlimited

Description in Plesk [input]

The description is visible to everyone who has access to this email account.

* Required fields **4**

